

FLOW CHART FOR HOME OCCUPATION PERMIT
NO SPECIAL USE PERMIT REQUIRED

Application:

1. Obtain Home Occupation Permit application from Village clerk.
2. Complete application subject to the provisions of section 1201-1207 of Zoning Ordinance No. 03-0-1
3. Submit application to village clerk for forwarding to the Zoning Board of Appeals for review.

Zoning Board of Appeals:

1. Review application for compliance with the provisions of the Zoning Ordinance.
2. Approve or disapprove the application.
3. Return application to the village clerk for completion of permit.

Applicant:

1. Post approved Home Occupation Permit on the premises for which it was issued.
2. If the application is disapproved, it may be resubmitted at any time.