

FLOW CHART FOR AMENDMENTS

Board of Zoning Appeals:

1. Submit a proposed amendment to the Board of Zoning Appeals.
2. The Board of Zoning Appeals shall schedule a public hearing to review the proposed amendment.
3. The Board of Zoning Appeals shall make a recommendation concerning the proposed amendment.
4. The Board of Zoning Appeals shall adopt the written report by a majority vote.
5. The Board of Zoning Appeals shall then forward the adopted written report as a recommendation to the Board of Trustees. (The written report can be negative or positive.)

Board of Trustees:

1. The Board of Trustees' action may take two forms on the proposed amendment:
 - a. The proposed amendment may be approved or disapproved by the Board of Trustees, if the Board of Zoning Appeals' recommendation is followed. An approval of a proposed amendment must be by four (4) members of the Board of Trustees.
 - b. If the proposed amendment is approved or disapproved contrary to the Board of Zoning Appeals' recommendation, then this must be done by a two-thirds (2/3rds) vote of the members of the Board of Trustees.
2. If the amendment is approved, it becomes effective immediately.
3. If the amendment is disapproved, it can be resubmitted at any time.