

VILLAGE OF ATWOOD

Board of Trustees Meeting

May 18, 2009

Village President Ronald E. Wallace brought the Atwood Village Board meeting to order at 7 p.m. at the Municipal Building. Those recorded present were Jeremiah Osborne, Gene Greek, Gloria Litwiller, Jim Tholen, Tyson Wingler and Joe Streit.

CERTIFICATE OF APPRECIATION: Village Trustee Gloria Litwiller presented Kelly Robinson, owner of Kel's Place, and her customers, a certificate of appreciation for their contribution to Atwood Park play equipment. The Mayor and Board of Trustees extended their appreciation to Kelly.

MINUTES: MOTION: Litwiller made a motion to accept the minutes as presented seconded by Greek. **VOTING:** All aye; motion carried.

WATER & SEWER: Greek reported that the water and sewer committee met on May 13, 2009 at 5:30 p.m. with Osborne, Tholen, Greek – Chairman, Wingler and Wallace present. **Repaired Water Leak:** A water line leak was repaired on the west side of the grade school on Indiana Street. **Annual Flushing of Fire Hydrants:** The annual flushing of the village's fire hydrants has been completed. The annual flushing is done to check the fire hydrant and to flush any accumulated sediment from the water line. **Receipt of Salt Bids:** The salt bids for salt to operate the water softener system for fiscal year 2010 have been received. Bids were received from Cargill, Gunther, and Morton salt suppliers. **Purchase of Flow Meters:** An order for the purchase of three flow meters has been placed with Buchanan Industrial Controls. The total cost of the three flow meters is \$10,617.00. **Lift Station Project:** All of the required paperwork, contract, prevailing wage agreement, insurance coverage, etc., has been completed on behalf of the village by Andrew Hanfland and submitted for signatures. The documentation has been signed by the village and forwarded to the contractor Universal Mechanical for signature. The village is awaiting the loan application documents from the First State Bank to begin the loan application process for \$85,000. The balance of \$49,000 to finance the project will come from the following internal sources: Water and Sewer Fund (5100) \$24,000, and The Illinois Funds (IPTIP) \$25,000. Any additional funding for contingency needs will come from the current FY 2010 operating budget. **Water and Sewer Dept. Operations:** During the month of April 2009, the water department processed an average of 125,682 gallons of processed water per day. A total of 3,770,460 gallons of finished water were processed for the month. The waste water treatment plant operated within all I.E.P.A. standards. **Other Business:** None. Adjourned at 6 p.m.

FINANCE: Tholen reported that the finance committee met at 6 p.m. at the municipal building on May 13, 2009 with Tholen – Chairman, Osborne, Greek, Wingler and Mayor Wallace present. The Prevailing Wage Rate Ordinance and the Appropriation Ordinance will be presented at the June 15th village board meeting. **TRANSFERS: MOTION:** Tholen made a motion to transfer from 5100 Operating and Maintenance to 5500 Reserve for Depreciation \$3,000 per month and transfer from 5100 Operating and Maintenance to 5600 Reserve for Bond and Interest \$52.00 per month, seconded by Greek. **VOTING:** Streit, yes; Osborne, yes, Wingler, yes; Litwiller, yes; Greek, yes; Tholen, yes; motion carried.

STREET & ALLEY: Osborne reported that the Street and Alley committee met at 6:30 p.m. with Osborne – Chairman, Greek, Tholen, Wingler and Mayor Wallace present. Osborne stated that road salt needs to be ordered in June. Myers has been ask to get prices for an edger to be used along sidewalks and curbs uptown. Catch basins are going to be worked on. Myers is also checking on prices to have catch basins on Main Street cleaned by an outside company. Myers is to be moving the radio to the police station. Myers has also been mowing.

POLICE: Wingler reported that the police committee met on May 13, 2009 at 7 p.m. at the municipal building with Streit, Litwiller and Wingler – Chairman present. The committee discussed the scheduling and is close to filling all of the 24/7 but still having trouble getting part time people to fill in the gaps. The committee felt that Chief Ponder should still be looking for more part time employees to help fill in. Wingler presented to the committee that at one time the full board used to give their approval of new part time employees and that Wingler would like to go back to having the police Chief conduct the interviews and give Wingler the recommendation of who he would like to have approved by the board.

The committee discussed trying to use the PTI cadets before they were certified and Streit thought the committee needed more information on what they have learned and not at this point.

The committee also discussed that all ordinances should be enforced and that Chief Ponder and Wingler were working on some of the vacant home to get the grass mowed.

The committee went over the vacation, sick and comp time and will possibly be looking at a new procedure for that t the next meeting. The meeting adjourned at 8 p.m.

CIVIC IMPROVEMENT: CIVIC IMPROVEMENT: The Civic Improvement, Tourism & Special Projects committee meeting was brought to order May 13, 2009 at the Municipal Building at 8:01 p.m. with Streit (Chairman), Litwiller and Wingler in attendance.

The Village of Atwood's grant application to the Illinois Clean Energy Foundation (ICEF) has been approved for the full amount of \$25,000. President Wallace has signed the grant agreement, and Streit is working with Farnsworth Group, the Village Attorney, Alternative Energy Solutions, and others to move the project into the installation phase. The met tower should be up and running by July 15th, although certain agreements still have to be made with landowners and the vendors. Wingler questioned whether the Village needs to get a zoning permit from Piatt County, and Streit will look into it. ICEF will release funds based on specific timelines, as stated within the grant agreement. Streit will create the timeline with the various

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parties and will proceed quickly to ensure that we get the met tower up and running, as these towers are in high demand at this time.

The Committee had discussions regarding the use of our partnership with Lite Rock 97.5 and the playing of their music on our speakers. Streit will contact the Atwood Chamber of Commerce and WHMS 97.5 after approval, to see if the station would be interest in taking part in the Apple Dumpling Festival.

Wingler asked if the painting at the old hardware store would be completed soon, and Streit will contact the painter and urge the completion of that project.
The meeting adjourned at 8:22 p.m.

BUILDINGS, INSURANCE, PARK AND WASTE MANAGEMENT: Litwiller reported that the committee met on Wednesday, May 13, 2009 at 8:23 p.m. at the Municipal Building with Chairman Litwiller, Streit and Wingler were present.

Discussed having movies at the park this year. The committee came to the decision that it would not be financially feasible, with all the licensing fees, to have the movies this year at the park. Also discussed what the Village could do at the park for the community as far as gatherings or social events. The committee would also like to set a specific goal on the play equipment, cost and a date to reach that goal. The committee will have someone go through catalogs to determine the best equipment for the price. Litwiller is checking into the regulations and standards for liability insurance. An ASTM standards book is expensive, do you know of anyone that has one of these books?

Litwiller has confirmed pick up and clean up day with Fred Honaker and Matchbox Trash. Maybe send some letters out to the people who have been cited with ordinance violations for trash or junk.

Litwiller got a call from an Irene Sergent, who wants to plant a tree in the park in remembrance of her parents. The committee discussed the idea of planting trees at the park and came to the decision that we cannot continue to plant trees there for memorials and still have room for the ball teams to have a practice or warm up area when the diamonds are full.

The committee threw around a few ideas and came up with: maybe having a flat rate for planting memorials on the Main Street and have a memorial plaque placed in the Municipal Building or just letting the giver pay for the cost and labor of planting the tree. Litwiller will contact Irene Sergent to discuss the issues and ideas of planting the memorial tree. Litwiller will also check into the price of some trees for the memorials and maybe that way we can continue with a uniform type of tree along Main Street. Litwiller hasn't had time to check into the cost of trees and Ms. Sergent hasn't returned her phone calls. Meeting adjourned at 8:58 p.m.

PIATT COUNTY FOREST PRESERVE AGREEMENT: MOTION: Litwiller made a motion to accept the Forest Preserve Agreement in the amount of \$2,450, seconded by Osborne. **VOTING:** Greek, yes; Tholen, yes; Streit, yes; Wingler, yes; Osborne, yes; Litwiller, yes; motion carried.

OLD BUSINESS:

SEWER PLANT PUMP STATION: MOTION: Greek moved that the village treasurer be authorized to withdraw up to \$25,000 as needed from the Illinois Funds (IPTIP) account for funding of the lift station replacement project at the waste water treatment plant and that the village treasurer be authorized to spend, as needed, up to \$24,000 from the Water and Sewer Department account (#5100) for the said project, seconded by Tholen. VOTING: Litwiller, yes; Osborne, yes; Wingler, yes; Streit, yes; Litwiller, yes; Greek, yes; motion carried.

MOTION: Greek moved that the Village President be authorized to conclude a loan agreement on behalf of the Village of Atwood with the First State Bank of Atwood for a loan of up to \$85,000 for the funding of the Lift station replacement project at the waste water treatment plant. The duration of the loan agreement is not to exceed ten years, seconded by Osborne. VOTING: Wingler, yes; Streit, yes; Litwiller, yes; Tholen, yes; Osborne, yes; Greek, yes; motion carried.

The pump station project will have sixty days from beginning to completion and completed by October. May try to negotiate a reduction in the cost of the project due to prices of equipment that have gone down. Water and sewer rates will be going up. Rates are not keeping up with the expenditures. Inflation raising costs of softener salt and electricity.

WIND FEASIBILITY STUDY GRANT: Streit reported that there is a timeline for the grant. Sharing data. Working with vendors agreement-needs updated. Tower will probably be installed by July 15th or August 31st. Extreme end date August 31st (maximum of four days to install. Will rent tower. Leasing for one year increments. The tower will be 50 meters tall or 150 feet. The quote is for \$25,440, grant \$25,000. Numbers don't add up. First half timeline, receive money, then wind study, final report and then receive last half of money. There will be quarterly meetings here with the final meeting being a special meeting. The day the tower is installed will be the anniversary date. Land - have land of 235 square feet, a little over an acre with ten feet of clearance. The parcel is a square with Farmers: Steihl, Fombelle and Terril being involved. 1.49 acres of ground will be leased at \$150 per month. Increased due to access area.

Don't have to pay up front, monthly for tower. Fombelle agreed to rent Village land. Need help clearing area and keeping weeds mowed down in this area. **MOTION:** Streit made a motion to authorize the expenditure of monies to be received for the Illinois Wind Feasibility Study Grant in the amount of \$25,000 plus \$500 and to enter into an agreement with Alternate Energy Solutions for installation of a MET Tower, seconded by Litwiller. VOTING: Tholen, yes; Greek, yes; Wingler, yes; Osborne, yes; Litwiller, yes; Streit, yes; motion carried.

NEW BUSINESS:

SOFTENER SALT BIDS: Greek opened the softener salt bids as follows: Gunther Salt Company bid \$96.85 per ton with the fuel surcharge factored in; Cargill's bid was \$85.00 plus fuel surcharge that would fluctuate; Morton bid \$105.04 per ton with fuel charge factored in.

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MOTION: Greek made a motion to accept the bid of \$96.85 per ton including fuel surcharge from Gunther Salt Company for the next twelve months, seconded by Tholen. **VOTING:** Osborne, yes; Streit, yes; Litwiller, yes; Wingler, yes; Tholen, yes; Greek, yes; motion carried.

APPOINTING NEW PART TIME POLICE OFFICER: MOTION: Wingler made a motion to approve the appointment of Kevin P. Mante as a Village of Atwood part time police officer, seconded by Streit. **VOTING:** Litwiller, yes; Osborne, yes; Tholen, yes; Greek, yes; Streit, yes; Wingler, yes; motion carried.

ZONING BOARD APPOINTMENT: Zoning board appointment postponed until June 15th.

REVIEW AND PAYMENT OF INVOICES: MOTION: Tholen made a motion to accept the invoices as presented seconded by Osborne. **VOTING:** Streit, yes; Greek, yes; Litwiller, yes; Wingler, yes; Osborne, yes; Tholen, yes; motion carried.

CIMOA MEETING: The CIMOA meeting will be held at Hoopeston. No one from Atwood will be going.

HOWELL ASPHALT: Steve Starwalt of Howell Asphalt called to notify the village that the Arthur-Atwood road will be closed beginning June 1st to June 21st.

RON HELLER: Mayor Wallace stated that Ron Heller would come and talk to the village board about cash flow problems.

STATE REPRESENTATIVE CHAPIN ROSE: Paperwork has been received from State Representative Chapin Rose's office about stimulus money for road projects. The village will fill the paperwork out and mail/fax back to Rose's office before May 25th. This will involve the grinding and repaving of North and South Main Street.

AED'S: Regulations state that the village needs to have AED's in the squad cars and the park. Chief Ponder will be checking into grants or donations.

WAYNE TRAVIS: Mr. Travis was present to say that the whistle under his driveway has been covered up with dirt, along with neighbors Mr. Smith and Mr. Burgener. The street and alley workers are busy right now but will dig the whistles out when they get a chance.

Cindy L. Ard
Village Clerk

Ronald E. Wallace
Village President